

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions for 17 January 2017

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Children's Social Care – Councillor Lewzey
- Cabinet Member for Communities, Culture and Leisure – Councillor Kaur
- Cabinet Member for Education and Skills – Councillor Paffey
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Finance – Councillor Chaloner
- Cabinet Member for Health and Sustainable Living – Councillor Shields
- Cabinet Member for Housing and Adult Care – Councillor Payne
- Cabinet Member for Transformation Projects – Councillor Hammond
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Bassett Green Estate (Ethelburt Avenue) Conservation Area Appraisal and Management Plan	20 December 2016	Environment and Transport Portfolio
Alternative Service Delivery Model for some Council Services	20 December 2016	Leader's Portfolio
Townhill Park Regeneration Next Steps	17 January 2017	Leader's Portfolio
Consortia Commissioning of Independent Foster Care	20 December 2016	Children's Social Care Portfolio
Children and Young People's Strategy 2016-2020	17 January 2017	Children's Social Care Portfolio
Community Asset Transfer Strategy: Progress and Review	20 December 2016	Communities, Culture and Leisure Portfolio
Development of an integrated prevention and early help offer for children aged 0-19 and their families	17 January 2017	Education and Skills Portfolio
Changes to the opening hours at the Household Waste Recycling Centre (HWRC)	20 December 2016	Environment and Transport Portfolio
Southampton Health and Wellbeing Strategy 2016-2025	15 March 2017 – Council	Health and Sustainable Living Portfolio
	21 February 2017 - Cabinet	
Changes to Existing Revenue and Capital Budgets	17 January 2017	Finance Portfolio
Council Tax Reduction Scheme 2017-18	20 January 2017	Finance Portfolio



# **LEADER OF THE COUNCIL**

Title	<b>Bassett Green Estate (Ethelburt Avenue) Conservation Area Appraisal and Management Plan</b>
Details	To formally approve the final amendments to the Conservation Area Appraisal and Management Plan post public consultation.
Decision Maker	Cabinet
Decision Expected	20 December 2016
Date Added to the Plan	7 November 2016
Main Consultees	Members of the public, officers and councillors
Consultation Method	E-mail, web and meetings
Head of Service	Service Director, Growth
Author	Kevin White Historic Buildings Team Leader kevin.white@southampton.gov.uk Tel: 023 8083 3192
Background Material Available	Bassett Green Estate (Ethelburt Avenue) Conservation Area Appraisal and Management Plan
Public Comments may be sent to	Kevin White
Slippage/Variations/Reason for Withdrawal	
Updates	



Title	Alternative Service Delivery Model for some Council Services
Details	To consider a report of the Leader of the Council proposing commencement of a procurement process to support the establishment of a Local Authority trading Company for the provision of some Council services.
Decision Maker	Cabinet
Decision Expected	20 December 2016
Date Added to the Plan	7 November 2016
Main Consultees	Councillor Jacqui Rayment; Councillor Christopher Hammond; Councillor Mark Chaloner and the City Council's Democratic, Legal and Finance Service departments
Consultation Method	Briefings and meetings
Head of Service	Service Director, Transactions & Universal Services
Author	Mitch Sanders  mitch.sanders@southampton.gov.uk Tel: 023 8083 3613
Background Material Available	Alternative Service Delivery Model for some Council Services
Public Comments may be sent to	caris.henry@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Townhill Park Regeneration Next Steps
Details	To consider the report of the Leader seeking approval for developments in the delivery of Phase 1 and subsequent phases including decanting and legal issues such as CPO, disposal and acquisition of land and other matters
Decision Maker	Cabinet
Decision Expected	17 January 2017
Date Added to the Plan	<b>2 December 2016</b>
Main Consultees	Officers in key Council Departments and relevant Cabinet Members
Consultation Method	E-mails, meetings
Head of Service	Service Director, Growth
Author	Sue Jones Manager Estate Regeneration Project sue.jones@southampton.gov.uk Tel: 023 8083 3929
Background Material Available	Townhill Park Regeneration Next Steps
Public Comments may be sent to	Comments to be made to Sue Jones before 20th December 2016
Slippage/Variations/Reason for Withdrawal	
Updates	

# **CHILDREN'S SOCIAL CARE PORTFOLIO**

Title	Consortia Commissioning of Independent Foster Care
Details	To consider the report of the Service Director Children and Families and Director Quality and Integration seeking approval to appoint selected providers to the South Central framework for Independent Foster Care following the completion of a procurement process.
Decision Maker	Cabinet Member for Children's Social Care
Decision Expected	20 December 2016
Date Added to the Plan	7 September 2016
Main Consultees	City Council's Democratic, Legal and Finance Services departments, Property Services, Children's Social Care.
Consultation Method	Emails and meetings
Head of Service	Director Quality & Integration, Service Director, Children & Families
Author	Chris Pelletier <a href="mailto:chris.pelletier@southamptoncityccg.nhs.uk">chris.pelletier@southamptoncityccg.nhs.uk</a>
Background Material Available	Consortia Commissioning of Independent Foster Care
Public Comments may be sent to	<a href="mailto:lin.clark@southampton.gov.uk">lin.clark@southampton.gov.uk</a>
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	<b>Children and Young People's Strategy 2016-2020</b>
Details	To consider the joint report of the Cabinet Member for Children's Social Care and the Cabinet Member for Education and Skills seeking approval of the Children and Young People's Strategy 2016-2020.
Decision Maker	Cabinet
Decision Expected	17 January 2017
Date Added to the Plan	5 October 2016
Main Consultees	Key stakeholders including: CCG 0-19 Prevention and Early Intervention Board Health and Wellbeing Board
Consultation Method	Engagement with key stakeholders via meetings and correspondence. Engagement with children and young people via the Southampton Youth Forum.
Head of Service	Service Director, Children & Families
Author	Jo Cassey, Kim Drake, Gayle Fentiman jo.cassey@southampton.gov.uk, kim.drake@southampton.gov.uk, gayle.fentiman@southampton.gov.uk Tel: 023 8083 4899,
Background Material Available	Children and Young People's Strategy 2016-2020
Public Comments may be sent to	strategy.unit@southampton.gov.uk  Intelligence, Insight and Communications Team Southampton City Council Civic Centre Southampton SO14 7LY
Slippage/Variations/Reason for Withdrawal	
Updates	



# **COMMUNITIES, CULTURE AND LEISURE PORTFOLIO**

Title	Community Asset Transfer Strategy: Progress and Review
Details	To consider the report of the Cabinet Member for Communities, Culture and Leisure outlining progress on implementing the Community Asset Transfer Strategy
Decision Maker	Cabinet
Decision Expected	20 December 2016
Date Added to the Plan	7 November 2016
Main Consultees	Democratic Legal Finance Property And other relevant officers/departments as appropriate
Consultation Method	Circulation of draft report
Head of Service	Service Director, Growth
Author	Vanessa Shahani  vanessa.shahani@southampton.gov.uk Tel: 023 8083 2599
Background Material Available	Community Asset Transfer Strategy: Progress and Review
Public Comments may be sent to	Sandra Zebedee email: <a href="mailto:cat@southampton.gov.uk">cat@southampton.gov.uk</a>
Slippage/Variations/Reason for Withdrawal	
Updates	



# **EDUCATION AND SKILLS PORTFOLIO**



Title

Development of an integrated prevention and early help offer for children aged 0-19 and their families

Details

To consider the report of the Cabinet Member for Education and Skills in consultation with the Cabinet Members for Health and Sustainable Living and Children's Social Care seeking the consideration of the options for achieving a more integrated offer of prevention and early help services for children 0-19 and their families and to give approval to progress with the preferred option, subject to appropriate consultation.

The aim of the 0-19 prevention and early help service offer is to bring together a range of health and local authority services to deliver a strengthened prevention and early help offer based around localities, schools and communities. By so doing, it is intended to provide families with a seamless journey of support (where they get the right information, the right help and the right challenge by the right person at the right time) that enables them to manage independently, thereby increasing family resilience, promoting the protective factors for children and young people and reducing the need to resort to expensive specialist or statutory intervention.

These services include a range of services some of which are delivered in house (Children's Centres and Families Matter) whilst others are commissioned through contracts (Public Health Nursing, Oral Health Promotion, Breastfeeding support and healthy settings promotion and awards).

The options for integrating this offer range from alignment and partnership working through to full integration of services under a single management structure and lead provider

Decision Maker

Cabinet

Decision Expected

17 January 2017

Date Added to the Plan

7 November 2016

Main Consultees

Council Management Team  
Cabinet Members  
Senior Leaders from Health, Social Care, Schools, Voluntary Sector

Democratic, Legal, Finance, Property, Procurement  
Affected staff  
Children and Families/Service Users  
Schools

Consultation Method

Reports to Partnership Boards, formal staff consultation, public engagement events and presentation through school forums

Head of Service

Director Quality & Integration

Author

Phil Lovegrove

phil.lovegrove@southampton.gov.uk  
Tel: 023 8029 6901

Background Material Available

Development of an integrated prevention and early help offer for children aged 0-19 and their families

Public Comments may be sent to

Donna Chapman  
donna.chapman@southamptoncityccg.nhs.uk

Slippage/Variations/Reason for Withdrawal

This item has slipped to 17th January 2017 Cabinet to enable further time to consult with Legal Advisors within both the Council and Solent NHS Trust with regard to the preferred option.

Updates

# **ENVIRONMENT AND TRANSPORT PORTFOLIO**

Title	Changes to the opening hours at the Household Waste Recycling Centre (HWRC)
Details	To consider the report of the Cabinet Member for Environment and Transport, to delay reducing the opening hours at the Household Waste Recycling Centre (HWRC), which is due to come into effect 1 January 2017. This will be delayed for a period of nine months.
Decision Maker	Cabinet Member for Environment and Transport
Decision Expected	20 December 2016
Date Added to the Plan	7 November 2016
Main Consultees	Relevant cabinet member and officers in key council departments.
Consultation Method	Circulation of draft reports and recommendations to relevant Cabinet Member and officers in key Council departments.
Head of Service	Service Director, Transactions & Universal Services
Author	Gale Williams  gale.williams@southampton.gov.uk Tel: 02380832536
Background Material Available	
Public Comments may be sent to	Gale Williams gale.williams@southampton.gov.uk 023 8083 2536
Slippage/Variations/Reason for Withdrawal	
Updates	

# **HEALTH AND SUSTAINABLE LIVING PORTFOLIO**

Title	Southampton Health and Wellbeing Strategy 2016-2025
Details	To consider the report of the Cabinet Member for Health and Sustainable Living seeking the approval of the Health and Wellbeing Strategy 2016-2025
Decision Maker	Cabinet Council
Decision Expected	21 February 2017 - Cabinet 15 March 2017 – Council
Date Added to the Plan	6 July 2016
Main Consultees	
Consultation Method	Initial engagement to inform strategy development- survey public workshops voluntary sector workshop face to face sessions Southampton City Council Task and Finish Groups
Head of Service	Service Director Intelligence, Insight & Communications
Author	Felicity Ridgway, Policy Manager felicity.ridgway@southampton.gov.uk Tel: 023 8083 3310
Background Material Available	Southampton Health and Wellbeing Strategy 2016-2025
Public Comments may be sent to	strategy.unit@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This report has been delayed to September to enable wider engagement with health partners and more detailed analysis of feedback received. The Health and Wellbeing Strategy has been postponed to early 2017 to allow for further stakeholder engagement, and to align with the development of the Hampshire and Isle Of Wight (H&IOW) Sustainability and Transformation Plan (STP).



# **HOUSING AND ADULT CARE PORTFOLIO**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# FINANCE PORTFOLIO

Title

Changes to Existing Revenue and Capital Budgets

Details

To consider the report of the Service Director Finance and Commercialisation and Cabinet Member for Finance (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.

This item is a standard item and will remain on the Forward Plan until required.

Decision Maker

Cabinet

Decision Expected

17 January 2017

Date Added to the Plan

6 July 2016

Main Consultees

Consultation Method

Head of Service

Service Director Intelligence, Insight & Communications

Author

Sue Poynter

sue.poynter@southampton.gov.uk  
Tel: 023 8083

Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

**TRANSFORMATION PROJECTS  
PORTFOLIO**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

**CHIEF EXECUTIVE**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

**CHIEF OPERATIONS OFFICER**

**THERE ARE NO ITEMS ON THIS  
OCCASION**





**CHIEF STRATEGY OFFICER**

Title

Council Tax Reduction Scheme 2017-18

Details

The first Southampton Council Tax Reduction Scheme 2014 was agreed by the Council on 16 January 2013. Subsequently the Southampton Council Tax Reduction Scheme has been approved each year under delegated authority by the Chief Financial Officer, with the 2016-17 scheme approved on 18th January 2016.

This report recommends changes to that agreed scheme to implement subsequent legislative changes and to take account of the annual benefits uprating which come into effect in April 2017.

Decision Maker

Officer Decision Making

Decision Expected

20 January 2017

Date Added to the Plan

**2 December 2016**

Main Consultees

Officers in key departments and relevant Cabinet Members

Consultation Method

Items can only be placed on the plan with the authorisation of the relevant Head of Service or Executive Director

Head of Service

Service Director, Finance & Commercialisation

Author

Steve Olney

[steve.olney@southampton.gov.uk](mailto:steve.olney@southampton.gov.uk)

Background Material Available

Council Tax Reduction Scheme 2017-18

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates